

Cypress Trails at Nocatee

Homeowner's Architectural Criteria and Review Procedure Manual

February 10, 2015 (Revised)

Purpose

The Declaration of Covenants and Restrictions for Cypress Trails (the "Declaration") establishes a review and approval procedure for all improvements proposed within the community.

The purpose of this manual is to inform homeowners of the design guidelines for the community and the submittal procedures to be followed when requesting an exterior modification or addition to their property. Any improvement including but not limited to, exterior paint and roof color, pools, screen enclosures, walls, fences, landscaping, flagpole, play structure, satellite dish, driveway or any other improvement visible from any road or adjacent lot must first receive approval from the Developer prior to installation.

Authority

The authority for this manual is set forth in Article V of the Declaration of Covenants and Restrictions for the community which was received by all homeowners when they purchased their homes. The Declaration encumbers all the homes and lots within the community and is a contract between the homeowners and the Association, wherein, per Article V, the homeowners

agree to refrain from making any modifications to the exterior of their homes without first receiving approval.

These Architectural Criteria (“Guidelines”) are supplemental to the Declaration of Covenants, Conditions and Restrictions for the community. Included herein are minimal standards for development, construction, improvements or modifications. The Guidelines are intended to be a living document that will be modified as needed to add, clarify or change the Guidelines for the betterment of the community. Non-compliance with these Guidelines will be used as the basis for disapproval of the modification or construction plans, and may result in enforcement proceedings including, but not limited to, an injunction or the imposition of a fine, or both.

Architectural and Building Criteria

The following criteria may be changed or modified at the sole discretion of the Developer. Each Homeowner will be provided with written notification of any such changes thirty days prior to its effective date. The Developer retains the right to waive or modify any of the following provisions if in its sole discretion it determines such a change is not a detriment to the community as a whole.

All plans submitted for review shall be evaluated for total effect and may be disapproved by the Developer, in its sole discretion. Each request for approval should contain the required information and be delivered to the offices of the Developer or its designee. Upon receipt of all needed information, the Developer will approve, disapprove or require modifications within 15 working days.

Building Setbacks per the Nocatee PUD

| | |
|--------------------------------|---------|
| Front – primary structure | 25 feet |
| Front with front facing garage | 25 feet |
| Side | 5 feet |
| Side (corner lot) | 10 feet |
| Rear – primary structure | 10 feet |

Pool Setbacks

Pool setback (with or without a screen enclosure) and setbacks for pool equipment and air conditioning units shall be in accordance with the approved PUD or City of Jacksonville standards.

Garages

Each house is required to have a two or three car garage with operable doors. Garage doors should remain closed except to allow cars to enter and exit the garage. Garages may not be converted to living space. Vehicles should be parked in the garage spaces overnight.

Exterior Color Plan

Any changes to the initial exterior color scheme of the exterior of the house including roof, trim, shutters and front door must be submitted to and approved by the Developer prior to the change.

Covered Porches

The screening of a lanai or patio under the roof of the house is allowed. Screened enclosures in the rear yard or over pools are allowed but must meet all building setbacks requirements. Metal patio covers or metal roofs over screened enclosures are not allowed. Screened enclosures shall be Charcoal in color and the frame Dark Bronze. The height of a screened enclosure should not exceed 13 feet in height.

Swimming Pools

All pools shall be required to be enclosed by a screen enclosure or approved pool fence meeting the applicable safety codes of City of Jacksonville. Pool screen enclosures may not be visible from the street in front of the dwelling unless approved by the Developer.

Fences

The approved fence type for each lot is shown on the attached **Cypress Trails Fence Type Plan**. This fence plan may be modified at the discretion of the Developer, if in its sole opinion such a change will not negatively impact the neighborhood as a whole.

Perimeter fencing around the community park installed by the Developer shall be owned by each adjacent homeowner who shall be responsible for proper maintenance of the fence.

Fencing along the street side of a corner lot must be located inside the ten (10) foot side setback line for a corner lot. In addition, a hedge consisting of three gallon plants shall be planted on the outside of the fence for at least 50% of the length of the side yard fence exposed to the street. Rear yard and side yard (non-corner lot) fences should be located along the property line.

The approved fence type for **Interior** or **Back to Back** lots is a beige solid vinyl fence six (6) feet in height.

The approved fence type for lots that back up to **Lakes** or **Preservation Areas (Wooded Lots)** is a black aluminum railing fence four (4) feet in height.

Side yard fencing shall not extend closer to the front of the house than the mid-point of the sidewall plane of the house. Fence location, height, composition and color should be submitted to the Developer for approval before installation.

Fences shall not be installed within easements labelled "**Unobstructed Drainage, Access and Maintenance Easement**" on the community's recorded plats. These easements provide the Homeowners Association and its contractor's access for maintenance of the ponds.

Fences and landscaping may be installed within easements labelled "**Unobstructed Drainage Easement**" on the plats, however the Association shall not be responsible to any homeowner for the repair or replacement of any damaged fence or landscaping within the easement that occurs during maintenance. Homeowners may not install any fence or landscaping that in any way damages or materially impacts the drainage function within these easements.

The Developer has installed a 4 foot high black aluminum fence around the perimeter of **Cypress Park** and along the top of bank behind Lots 122-134. This fence should be considered the property of each adjacent homeowner and as such each homeowner is responsible to maintain the fence behind the lot in a neat and attractive condition.

Satellite Dishes

Satellite dishes may be installed in the rear or side of the homesite out of view from the street. Additional landscaping may be required to properly screen the dish from view of the adjacent house.

Landscaping

The replacement of any dead or diseased trees with the same species tree is allowed without prior approval. Cypress mulch, pine bark or similar material is acceptable for use as mulch. The use of stones, rocks, gravel or lava rock as mulch in landscaped beds is prohibited.

Irrigation

All landscape beds and sod should be fully irrigated with an automatic irrigation system. Reuse irrigation water as supplied by JEA, shall be the sole source of irrigation water. Individual wells are prohibited.

Outside Mechanical Equipment

Outside mechanical equipment such as LP tanks, water softeners, pool pumps and heaters shall be properly screened from view from the street by either landscape material and/or solid vinyl high enough to block the view of the equipment.

Window Coverings

All windows should have an interior cover consisting of some type of blind, drape or shade. All coverings should be white or beige in color as seen from the outside of the house.

Residential Signs

Residential signs include "For Sale", "For Rent" and "Open House" signs placed on lots by residents and/or their real estate agent. These signs must comply with the attached uniform signage criteria generally known as the "**Nocatee Sign Standard**". The sign shall not exceed 9" x 12" in size and must be professionally painted in a uniform tan color with green letters. The use of "Bandit" real estate signs is prohibited. All other signs are prohibited without specific written approval from the Developer. At no time should any sign be placed in a window. Political signs no larger than 3 feet x 4 feet may be installed on a lot no earlier than 10 days prior to the election. Each lot is limited to one political sign at a time and such signs should be removed the day after the election.

Play Structures

Play structures, either permanent or temporary are prohibited in front yards. Play structures in the back yard will be reviewed for height and color and generally should not be visible from adjacent Lots. Any such structure must be approved by the Developer prior to installation.

Basketball Goals

Basketball goals mounted along the side of the driveway are allowed however the goal, either permanent or moveable must be at least twenty (20) feet from the edge of the asphalt road unless specifically approved otherwise by the

Developer. Utilities should be properly located prior to digging as electric, phone, cable and other utilities are located in the front of each lot. Call 811 to request a utility locate. At no time may moveable goals be located at the end of driveway so that play is in the street. Basketball goals must be maintained in a neat condition and removed when weathered.

Trash Receptacles

Trash receptacles should be placed curbside no earlier than dusk the day prior to the collection day and the emptied receptacle must be removed prior to dusk of the day of collection. Trash receptacles must be hidden from view at all other times.

Seasonal Christmas or Holiday Decorative Lights

Seasonal decorative lights may only be displayed between Thanksgiving and January 15.

Cypress Trails at Nocatee

Plan Submittal Procedure

Please provide the following information for approval:

1. Completed Submittal Form
2. Applicable site plan, photograph or product specifications
3. Color samples, if appropriate
4. Written description of desired improvements

Submit all plans and information to the following:

**Cypress Trails Architectural Review
c/o BCM Services, Inc.
920 3rd Street, Suite B
Neptune Beach, FL 32266
904-242-0666 904-242-0670 fax**

Email: arc@bcmervices.net

Cypress Trails at Nocatee

Architectural Review Submittal Form

Date: _____

Owner: _____

Phone/Email: _____

Lot No. _____

Address: _____

Description of Improvement:

Approval Date: _____ By: _____

CYPRESS TRAILS at NOCATEE



LEGEND

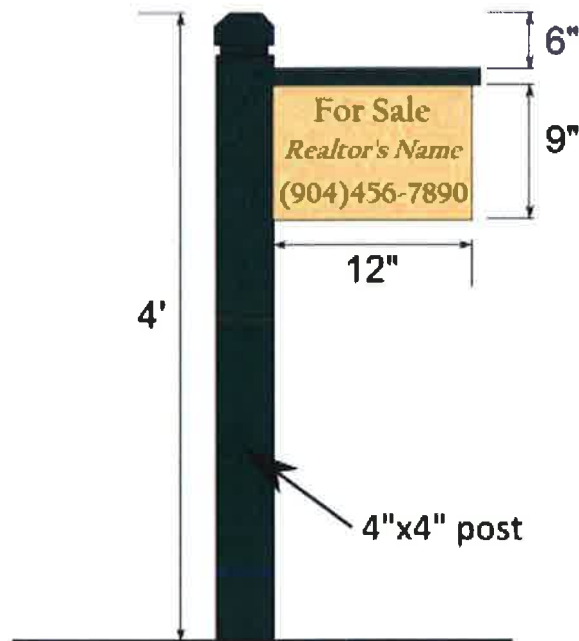
- 4 ft. Black Aluminum Railing Fence
- 6 ft. Beige Vinyl Solid Fence
- 4 ft. Black Aluminum Railing Fence
installed by developer to be owned
and maintained by Homeowner

NOCATEE
PONTE VEDRA • FLORIDA

at PARC Community

This map is a conceptual rendering of the intended development plan for Cypress Trails at Nocatee. It is for your information only and is not a contract. It is subject to change in size, use and location without notice. Refer to the recorded plat for specific lot area and dimensions. Numbers shown are lot numbers, not street addresses.

Nocatee Sign Standard



- Posts should be green (RAL 6005) with beige (RAL 1015) text